



NATIONAL-INTERSTATE COUNCIL

of

State Boards of Cosmetology, Inc.

Founders of National Testing

Dear Licensed Cosmetologist:

As a professional in the field of cosmetology, we need your help. The National-Interstate Council of State Boards of Cosmetology (NIC) is a not-for-profit organization that represents all of the fifty state boards of cosmetology in the United States (plus the District of Columbia and Guam). NIC is also the organization that prepares licensing examinations used by many of these boards to license Cosmetologists.

NIC is conducting a national role delineation study that will serve as the basis for important changes in the content of future cosmetology licensing examinations. To do this, we need the participation of professionals in the cosmetology field like you.

You have been selected as a representative of your state to participate in this study. Specifically, we ask that you help your profession by completing a survey via the Internet. The survey asks for your opinions concerning the importance to public protection of a list of things that Cosmetologists either may need to know or need to perform. By taking a few minutes to complete this survey, you will provide important input into the next generation of NIC licensing examinations for Cosmetologists.

In addition to making a contribution to your profession, you have the opportunity to win a **\$200 CASH PRIZE** that will be given to a randomly selected participant!

Of course, the opinions you express in the survey will be kept completely confidential.

We would appreciate your completion of the survey during the period **04/01/2005 through 04/30/2005**. **Your responses are valued and essential.** Please respond to all of the questions and sections. The survey will take approximately 30 – 45 minutes to complete. Key information regarding the online survey is provided below.

The Online NIC Cosmetology Job Analysis Survey Directions

- When you are ready to complete the NIC Cosmetology Job Analysis Survey, please visit <http://www.smttest.com/nicja>.
- You will need a functioning e-mail address to gain access to the survey instrument.
- You are able to change your responses throughout the survey until the "Finish" button is clicked at the very end of the survey. Please make certain all responses are to your satisfaction before clicking "Finish".
- **Incomplete surveys cannot be accepted.** For your convenience, the survey system is designed to allow the respondent to leave the survey instrument and return at a later time. You may return at any time, **using the access code you receive at your initial log in** until such time as you click the "Finish" button. **Please remember that the survey is only available until 04/30/2005.**
- To be eligible to receive the **\$200 CASH PRIZE** you must enter the following information in the field provided at the end of the survey:
 - First initial and last name
 - Telephone number
 - Email address

This information will be used for the sole purpose of a random drawing for the cash prize.
- If you have any technical problems associated with taking the survey, please contact Schroeder Measurement Technologies, at (800-556-0484, extension 2106) 8 am to 5 pm (EST) to speak with a technician concerning the NIC Cosmetology Job Analysis Survey.

By participating in the survey, you have contributed to the growth and development of the cosmetology profession. NIC extends our appreciation for your involvement in this important project.

Sincerely,

Kirby Morris
NIC President